

# School District Facilities Calendar Access for Cancellations

Coaches,

Here are the directions to access the district Calendar to look for cancellations at the various school practice sites. Check your site weekly during the season. The information will change often as it is updated.

First go to this web address.

<https://fs-lsr7.rschoolday.com/calendar/index/index/viewtype/1>

This will take you to the facilities Calendar main page.

Across the top you will see some drop down boxes

Location Type **Choose field non-synthetic.**

Building type **Choose Middle school or Elementary**

Building **Choose the location you practice**

Location **Do not choose anything except Show entire Building,** Their field numbers differ from ours

Click the box check availability on the upper right part of the screen

This opens up the Calendar for your site and you can navigate through the month

Here is an example of an open date allowing practice. Don't worry about times Middle schools start 530 Elementary 6pm

**22**

## ■ 6:00pm- 8:00pm

Sporting Soccer Practice (BCMS)

Bernard Campbell Middle School - BCMS Field F2 (Fenced)

Bernard Campbell Middle School - BCMS Field F6

Bernard Campbell Middle School - BCMS Field F7

Here is an example of a date you would have to cancel practice

**12**

## ■ 2:30pm- 6:30pm

Home Track Meet

Pleasant Lea Middle School - PLMS Field B1

Pleasant Lea Middle School - PLMS Field B2/F3

Pleasant Lea Middle School - PLMS Field B3

Pleasant Lea Middle School - PLMS Field B4

Pleasant Lea Middle School - PLMS Field F2

Pleasant Lea Middle School - PLMS Field F4

Pleasant Lea Middle School - PLMS Field F5

Pleasant Lea Middle School - PLMS Field F6

Pleasant Lea Middle School - PLMS Field F7

Pleasant Lea Middle School - PLMS Stadium: Field 1

Different administrators enter the information. So they all will not quite look the same. If you have a question about a date and a location please reach out to the VP of Facilities.

