

**Lee's Summit Soccer Association
3v3 Referee Procedures**

Arriving at Fields to Check-in

- Arrive 30 minutes before your first game.
- Check-in on the laptop in the office at the West concession stand.
- Know your field location and game times.

Pre-Game with Other Ref

- Review the division specific rules with each other.
- Confirm which field is the aggressive field.

Player Check-In

- Conduct check-in 10 minutes before game starts
- Confirm with coaches which field is the aggressive field.
- All players should have a uniform shirt and shin-guards. Socks should cover the shin-guards. Let coach know when shin-guards aren't covered. Coats should not be worn over the uniform.
- Earrings are OK as long as they are taped.
- Get a game ball for each field.

Starting the Game

- Get captains for each field to decide which way to go and who has kick-off.
- Start the game on time and at the same time for both fields.

Kick-Off

- Make sure both teams are lined up and on their side of field.
- Let players know who is kicking off.
- Blow the whistle one time to start game.
- Make sure the player who kicks-off only touches the ball once. If they touch it twice, stop play, let the player know to only touch it once and redo the kick-off.

Positioning During Play

- Run with play so that you are close enough to make calls but not in the way. You should be even with the ball so that you can retrieve it when it goes out of bounds or in the goal.

Substitutions

- Allow substitutions at any dead ball.

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Ball Out-of-Bounds

- Blow the whistle once to stop the players.
- Yell the color of the team who gets the kick-in.
- Get the ball and place it on the touch line for a kick-in.
- Blow the whistle once to restart play.

Goal Kicks

- Yell to let the teams know it's a goal kick after you blow the whistle to stop the players.
- The attacking team must get back to mid-field.
- Get the ball and place it on the goal-line a few steps away from the goal.
- Blow your whistle once to restart play.

Corner Kicks

- Yell to let the teams know it's a corner kick after you blow the whistle to stop the players.
- Get the ball and place it on the corner arc.
- Blow your whistle once to restart play.

Goals Scored

- Get the ball out of the goal and run it back to mid-field to place it for a kick-off.

Calling Fouls

- Blow whistle to stop the players.
- Explain to the player who committed the foul what he/she did.
- Let the teams know whose kick it is. Back up the other team 3 yards.
- Blow the whistle to restart play.
- Make sure the person taking the kick doesn't kick it twice. If they do, blow whistle and explain to them what they did and have them try again.

Injuries

- Any time you see an injury, blow the whistle to stop the players.
- Restart play with a drop ball between both teams if the ball was in play.

Lopsided Games

- If one team is losing badly, the coach can ask to add a 4th player.

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Keeping Time

- Use your watch to keep time and sync up with the other field. Blow whistle twice at end of first half and 3 times at end of the game.

Coach and/or Parent Issues

- Follow the Ask, Tell and Dismiss approach to deal with a coach and/or a parent.
- If you run into this situation during a game, let Ken or Art know about it.
- If it's bad enough and you aren't comfortable taking this approach, use the field box and call for help using a radio.
- You also can go straight to Tell or Dismiss if you need to.

Coach Ask

- *"Coach I am doing my best"*
- *"Your yelling makes it harder to pay attention to the game"*
- *"Please stop"*

Coach Tell

- Issue a yellow card and write down the person's name on a sheet of paper.
- *"Coach you can't keep yelling at me"*
- *"This is your warning"*
- *"My next step is to remove you from the game"*

Coach Dismiss

- Issue a red card and write down the person's name on a sheet of paper.
- *"Coach I am ejecting you from the game"*
- *"Please go to the nearest concession stand"*
- *"We will start the game when you leave the field"*

Parent Ask

- *"Coach please instruct the parent to stop yelling at me"*
- *"Their yelling makes it harder to pay attention to the game"*

Parent Tell

- Issue a yellow card and write down the person's name on a sheet of paper.
- *"Parents you must stop"*
- *"This is your warning"*
- *"My next step is to remove you and your head coach from the game"*

Parent Dismiss

- Issue a red card and write down the person's name on a sheet of paper.
- *"Parent and Coach I am ejecting you from the game"*
- *"Please go to the nearest concession stand"*
- *"We will start the game when you leave the field"*